

# Switch Investments in an Accumulation Account

## When to use this form

We've made it really easy for you to make changes to the investment strategy in your QSuper Accumulation account. Just go to the Investment section of Member Online, or fill out this form and we'll take care of the rest.

Your investment switch becomes effective from the day we receive your notification. The exception is if it's received after 3pm (Queensland time) or on a Brisbane non-working day (weekends or Brisbane public holidays). If that's the case, we'll process the switch as if it was received the following Brisbane working day.

The unit price we'll apply to your switch will be the price it is two working days after we receive your valid request.

### 1 Personal details

Client number

Your client number can be found on your annual statement or by logging in to Member Online.

Title

Given names

Surname

Previous name<sup>1</sup> (if we know you by another name)

Date of birth (dd/mm/yyyy)

Home phone number

Mobile phone number

Work phone number

Email address

Residential address

State

Postcode

Postal address  Same as residential address

State

Postcode

### 2 Investing your current balance

This is where you tell us how you'd like your **current** balance invested. You'll find more info about these options in our *Investment Choice Guide*. Just head to [qsuper.qld.gov.au](http://qsuper.qld.gov.au) or call us and we'll send you a copy. You can also use the calculators section on our website to help choose an investment strategy that's right for you.

The VPP option is closed, so you can't contribute more money to this option, but you can choose to maintain or lower the balance.

| Investment option                  | Allocation             | Investment option    | Allocation             |
|------------------------------------|------------------------|----------------------|------------------------|
| Lifetime                           | <input type="text"/> % | Cash                 | <input type="text"/> % |
| Moderate                           | <input type="text"/> % | Diversified Bonds    | <input type="text"/> % |
| Balanced                           | <input type="text"/> % | International Shares | <input type="text"/> % |
| Socially Responsible               | <input type="text"/> % | Australian Shares    | <input type="text"/> % |
| Aggressive                         | <input type="text"/> % | VPP (closed)         | <input type="text"/> % |
| <b>Total (must add up to 100%)</b> |                        |                      | <input type="text"/> % |

Just so you know, we can't make payments directly into Self Invest. To transfer money into and out of Self Invest, just visit [qsuper.qld.gov.au/guides](http://qsuper.qld.gov.au/guides) and log in to Member Online.

<sup>1</sup> If your name has changed and you work for the Queensland Government or related entity employer, let your payroll office know and they'll then let us know. Otherwise, please send us a certified copy of either a marriage certificate or other legal change of name document.

### 3 Investing your future contributions

In this section, tell us how you'd like all **future** contributions invested.

- I'd like all my future contributions invested as specified in section 2
- OR
- I'd like all my future contributions invested as follows:

| Investment option                  | Allocation             | Investment option    | Allocation             |
|------------------------------------|------------------------|----------------------|------------------------|
| Lifetime                           | <input type="text"/> % | Aggressive           | <input type="text"/> % |
| Moderate                           | <input type="text"/> % | Cash                 | <input type="text"/> % |
| Balanced                           | <input type="text"/> % | Diversified Bonds    | <input type="text"/> % |
| Socially Responsible               | <input type="text"/> % | International Shares | <input type="text"/> % |
|                                    |                        | Australian Shares    | <input type="text"/> % |
| <b>Total</b> (must add up to 100%) |                        |                      | <input type="text"/> % |

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### 4 Checking your attachments

Not sure what evidence we need or how to get certified copies? Check our *Proving Your Identity* factsheet. Just head to [qsuper.qld.gov.au](http://qsuper.qld.gov.au) or call us and we'll send you a copy.

- If you're signing as a power of attorney, you'll need to attach your power of attorney documentation if you haven't already given it to us.

### 5 Declaration and authorisation

- I'm the person named on this form, or have a power of attorney to act on the member's behalf.
- The information I've given on this form is true and correct.
- I understand that from time to time Australian Retirement Trust Pty Ltd may suspend unit prices and switching, and information on this is available on the QSuper website.
- I understand QSuper may contact me if the instructions I've given on this form are unclear and my switch will only be processed when a valid instruction is received.
- I understand that an Accumulation account switch request will include any contributions allocated to my account/s up until the time the request is finalised.

Name

Signature

Date signed (dd/mm/yyyy)

 /  / 

#### Where to send this form

Please send your completed form to us by:

Post

QSuper  
GPO Box 200  
Brisbane QLD 4001

Email

[qsuper@qsuper.qld.gov.au](mailto:qsuper@qsuper.qld.gov.au)

#### Member Centres

70 Eagle Street, Brisbane  
63 George Street, Brisbane  
Sunshine Coast University Hospital, Ground Floor,  
Main Hospital Building, 6 Doherty Street, Birtinya

#### Member Services team

Phone 1300 360 750  
Overseas +61 7 3239 1004  
Monday to Friday 8.00am – 6.00pm (AEST)

Postal address GPO Box 200, Brisbane QLD 4001

Email [qsuper@qsuper.qld.gov.au](mailto:qsuper@qsuper.qld.gov.au)

Fax 1300 242 070

Website [qsuper.qld.gov.au](http://qsuper.qld.gov.au)

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