



Spouse Entitlement Claim

When should I use this form?

If your spouse had a State or Police account when they passed away, you can use this form to claim a benefit. You can choose if you'd like to claim the benefit as a lump sum, as income payments, or as a combination of both.

➡ If you spot this symbol, head to page 2 to read the Important notes.

Also be sure to check out the Additional information about the form (also on page 2) to make sure you have all the info you need so payment of your benefit can go ahead.

1 Personal details of the deceased

Client number

The member's client number can be found on their annual statement.

Title Given names

Surname

2 Personal details (claimant)

Title Given names

Surname

Date of birth (dd/mm/yyyy) Home phone number

Mobile phone number Work phone number

Email address

Residential address

State Postcode

Postal address As above

State Postcode

3 How would you like the benefit to be paid? ➡

Only tick one option.

Lump sum (for full entitlement).

Pension payments (for full entitlement).

Combination (pension payments and lump sum).

% lump sum or tell us the amount \$

% pension payments

4 Documents

Before we can pay a spouse entitlement, we need certified copies of the below documents. Please tick if you've attached these documents with this form.

Death certificate (full copy, front and back).

Your birth certificate (short or extract copy, front and back).

Marriage certificate or civil partnership certificate (full copy).

Children's birth certificate (where applicable, front and back).

If you're signing as a power of attorney and you haven't already given us a certified copy of your power of attorney documentation, please attach it to this form. And make sure you attach certified copies of your and the spouse's identification documents.

5 Your banking details

I want QSuper to pay the benefit into my personal bank, credit union or building society account.

We can only make payments into an Australian bank, credit union or building society account that's in your name or a joint name. This means we can't make payments into a business, trust or loan account. You should know that if you provide incorrect details, there could be a delay in your payment or a loss of interest, and we can't accept responsibility for this.

Name of bank, credit union or building society

Account name

Branch (BSB) number

Account number

Please make sure you give us the correct details, because if we don't have them it might delay your payment.



6 Proof of Identity

There are two ways you can prove your identity; electronically or the paper method. It is important that you **select Option 1 or Option 2 (by ticking below)** so your identity can be verified. If an option is not selected, we may not be able to pay your claim.

Option 1 - Electronic verification (not available for people currently living overseas)

As part of the electronic verification process, we will submit your document details (for example, your driver's licence number) to third party credit reporting agencies (CRAs) and/or the Australian Government's Document Verification Service (DVS) for the purpose of confirming your identity. The DVS checks whether the information you provide matches the original records held by the relevant authorities. A CRA may check your information against the DVS and/or against records in your credit information file.

We will only use the information you provide to verify your identity and not for any other purpose. A CRA does not give us access to your credit related information, such as credit card and loan applications.

OR

More information about the DVS is available on the Australian Government's IDMatch website at www.idmatch.gov.au. More information on how we electronically verify your identity and your rights is available in our Proof of Identity factsheet available at qsuper.qld.gov.au/factsheets

By checking this box, I confirm I am authorised to provide the personal details presented. I confirm I have read and understood the process for verifying my identity and my rights in the Proof of Identity factsheet and consent to my information being verified electronically via submission to the DVS and/or a CRA.

Driver licence number State of issue

If using your driver's licence as proof of identity, please also give us your driver's licence **card number**, which is different to your licence number.

Driver licence card number

OR

Passport number Previous name

Country of birth

Option 2 – Document-based verification If you do not consent to us verifying your identity using the DVS or via a CRA, we may verify your identity in other ways but this may take longer. Refer to our Proof of Identity factsheet at qsuper.qld.gov.au/factsheets for instructions on how to prove your identity using your identity documents.

7 Declaration

- I confirm I'm the person named on this form, or I have a power of attorney to act on the spouse's behalf.
- I ask that payment is made to me in the way I've chosen in section 3 of this form and into the bank account I've nominated in section 5.
- The information I've given on this form is true and correct.
- I'm the widowed spouse¹ of the deceased member, and we were married, in a civil partnership or in a de facto relationship at the date my spouse stopped employment with the Queensland Government, and at the time they passed away.
- I give permission for QSuper to give my tax file number to the Australian Taxation Office (if applicable).
- I've given the necessary documents as outlined in section 4 of this form.
- I've given the necessary documents as requested in section 6 of this form.

Signature

Date (dd/mm/yyyy)

Any questions?

We're always here to help. Just give us a call on **1300 360 750**, or visit our website at qsuper.qld.gov.au

➤ Important notes

Section 3 If you're an eligible spouse, you can choose to take the death benefit as a lump sum, as income payments, or as a combination of both. Keep in mind that you need to tell us your decision within six months of your spouse passing away.

If you're choosing the part lump sum/part income payment option, you can choose to split the ratio however you want.

If you're under age 60 and choose to receive this benefit as an income stream, you'll need to fill out a Tax File Number Declaration form, which is available on our website, or call us and we'll send you a copy.

Additional information about the form

Before we pay a benefit we sometimes need to find out more information to confirm who should receive the benefit.

Death benefit payments made to dependants are exempt from tax.

¹ A spouse includes someone with who the member was in a registered relationship with, or someone they were living with on a genuine domestic basis (including a same sex relationship), at the date of both their retirement and at the time they passed away.

Member Centres

Visit qsuper.qld.gov.au/membercentres
for locations

Member Services team

Phone 1300 360 750
Overseas +61 7 3239 1004
Monday to Friday 8.00am – 6.00pm (AEST)

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