

Request to vary contributions

What do I use this form for?
 If you're currently employed by a Queensland Government or related entity employer, you can use this form to make voluntary contributions to your QSuper superannuation account. This form can also be used to change your standard contribution rate.
 This form should not be sent to QSuper, but needs to be forwarded to the pay office of your Queensland Government or related entity employer. Please complete in dark blue or black ink.

PLEASE NOTE:

If you're currently employed by a non-Queensland Government employer, you'll need to contact your pay office if you'd like to make voluntary contributions.

Please read the membership eligibility and condition notes over the page before completing this form.

The frequency at which the contribution amount may be varied is a matter for negotiation between you and the pay office of your employer.

However, employers must allow variations at least once a year in the first pay period in July.

If you are currently making salary sacrifice contributions and want to change your rate of contribution, or you are not currently making salary sacrifice contributions and want to start, please contact the pay office of your employer.

Standard and voluntary contributions (among others), are known as non-concessional contributions. There is a limit to the amount of non-concessional contributions that can be made by an individual in any given financial year. For detailed information, please read the product disclosure statement relevant to your account type or the *Personal contributions* guide.

PART B PERSONAL DETAILS

Title: Mr Mrs Miss Ms Dr

Surname:

Given names:

Postal address:

State: Postcode:

Residential address: Same as above Different (please provide below)

State: Postcode:

Phone number (home): (work):

(mobile):

Email address:

Date of birth: / / (dd/mm/yyyy)

PART B QUEENSLAND GOVERNMENT EMPLOYER DETAILS

Name of employer:

Payroll number:

PART C PAY DEDUCTION INSTRUCTIONS

1. Standard contributions:
 Member rate: 5% 4% 3% 2%

2. Standard contributions (for police officers):
 Member rate: 6% 5% 4% 3%

3. Voluntary contributions: \$ per fortnight
 You should make sure your voluntary contributions are enough to cover any additional insurance premiums (please see over).

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PART D CATCH UP RATES

Only available to eligible members with a Defined Benefit account who have paid less than 5% in the past. Rate: 6% 7% 8%

For police officers:
Only available to members with a Defined Benefit account who have paid less than 6% in the past. Rate: 7% 8% 9%

PART E AUTHORISATION

I authorise the deduction of voluntary contributions from my pay, at the next available opportunity, to the amount specified on page 1.

(Signature)

X SIGN HERE (Date—dd/mm/yyyy) / /

Important:
This form should not be sent to QSuper, but needs to be forwarded to the pay office of your Queensland Government or related entity employer.

Membership eligibility and condition notes

Standard contributions conditions

- ▶ The minimum contribution rate is 2% (3% for police officers). However, if you are a member with an Accumulation account, your employer may have special arrangements that will allow you to be a non-contributory member. See your pay office for more information.
- ▶ The standard rate of contribution is 5% of your salary (6% for police officers).
- ▶ Eligible members with a Defined Benefit account whose average rate in the Defined Benefit account has fallen below 5% (6% for police officers), may choose to pay more than 5% (6% for police officers) in order to catch up to the standard rate. Under these circumstances, the maximum standard rate of contribution is 8% of salary (9% for police officers).

Voluntary contributions conditions

- ▶ Voluntary contributions, as the name suggests, are entirely optional.
- ▶ Voluntary contributions are **not** subsidised by your employer.
- ▶ There is no minimum rate for voluntary contributions.
- ▶ Members with additional insurance should ensure sufficient voluntary contributions are available to meet premium costs.
- ▶ Voluntary contributions are paid to your Accumulation account.

FOR PAYING OFFICE USE ONLY

Contributions commenced from pay cycle: / / (Date—dd/mm/yyyy)

(Signature)

X SIGN HERE (Date—dd/mm/yyyy) / /

Contacting QSuper

Contact Centres
70 Eagle Street Brisbane
63 George Street Brisbane
1300 360 750 (+617 3239 1004 if overseas)
Monday to Thursday 8.30am to 5.00pm
Friday 9.00am to 5.00pm

GPO Box 200
Brisbane Qld 4001

qsuper.qld.gov.au

ABN: 60 905 115 063
SFN: 2610 419 41

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